



911 Meeting Minutes

Lee County E.T.S.B

September 29, 2022 5:30 PM

Meeting called by: Vice-Chairman Hilliker

UNAPPROVED

Monthly Board Meeting

Attendees: 911 Commissioners; ETSB Director, Shelley Dallas; ETSB IT Administrator, Mike McBride

- **Call to Order**

Vice-Chairman Hilliker called the meeting to order at 5:42 pm at the Lee County ECC.

Ryan Buskohl	05-16-2023	Absent presenting Medical
Keane Hudson	12-01-2022	Present representing Lee County Board
Steve Gilmore	05-16-2023	Present representing Fire District
Pat Hilliker	05-20-2024	Present resending Fire District
Jesica Knipple	Sheriff's Designee	Absent representing Lee County Sheriff
Mike Koppien	05-20-2024	Present representing Law Enforcement
Kevin Lalley	05-16-2023	Present representing At Large
Steve Howell	06-14-2023	Present representing Law Enforcement
Josh Tucker	05-20-2024	Present representing Medical

Absences excused.

- **Prior Minutes**

Steve Gilmore made a motion, seconded by Mike Koppien, that the minutes from July 28, 2022 ETSB meeting be approved and published. Motion carried unanimously.

- **Treasurer's Report:** Midland ETSB Operating Account: \$72,317.13; NG911 Reserve (Sauk Valley Bank): \$1,539,893.96, NG Investment CD: \$250,000.00 Total ETSB Funds: \$1,862,211.09

Keane Hudson made a motion, seconded by Steve Howell, that the Treasurer's monthly balance report be approved as submitted; motion carried unanimously. Board members were asked to review the draft budget and contact Director Dallas with questions, comments, or suggestions.

- **Claims:** Claims were reviewed. Steven Howell made a motion, seconded by Mike Koppien, that claims, including those paid in vacation, totaling \$270,889.90 be approved and ordered paid. The Motorola lease claim for \$262,909.42 is included in September claims. Vice-Chairman Hilliker called for further discussion; there being none, the vote was called for as follows:

Ryan Buskohl	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jes Knipple	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Howell	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Committee Reports**

- **Executive:**

- **Property:** County maintenance has poured rock along the shrubs on the South side of the building and cleaned the coils on the AC units. Director Dallas has requested County maintenance to repair the gutter/downspouts to no avail. Josh Tucker advised the downspout that hooks to the gutter on the NW side of the building needs to be repaired; he and Vice-Chairman Hilliker will look into it. Preventative maintenance on UPS was completed at 38% load with no issues. The software replacement for the microwave link is no longer compatible with the hardware

which was installed 22 years ago; therefore, both are in need of an upgrade at a cost of \$29,400. Currently, there is no active redundancy for the link between Compton and Dixon until the replacement hardware and software is installed.

- **Public Education/Training Committee:** Director Dallas advised that Mike McBride has been nominated and selected as the IT 9-1-1 Technician of the year for the State of IL. The award will be presented at the IPSTA conference, during the banquet, on Tuesday evening. Congrats to Mike!!! Shelley, Mike, TCs Jes Knipple and Liz McCoy will be attending the IPSTA conference (Oct 23-26) at the Crowne Plaza in Springfield.

Director Dallas attended the Dispatcher Hands-On In Service training co-sponsored by INENA, at the IL Fire Service Institute in Champaign-Urbana. All TCs were offered the opportunity to attend at no cost; however no TCs signed up. The training was phenomenal with hopes to send TCs in the future. Director Dallas along with TCs Laura Hicks, McAley Deets (both CTOs), and Anna Bryant attended the Dispatchers' Role in Active Shooter/Mass Casualty incidents, another great training. In addition, three seasoned TCs: Goldie, Hicks, and Grote, attended Renovation Time: Rebuilding Your 9-1-1 Foundation class in September. The ability to send TCs to training existed due to being fully-staffed, with the tenth TC to help cover shifts.

- **Legislation:** ETSA, the Act that governs ETSB/9-1-1 is being rewritten; numerous updates needed.
- **Old Business:**
- **Board Member/ECC Staff Comments:**
 - Lee County GIS Coordinator, Carmen Bollman is leaving Lee County. Carmen is designated as the ETSB GIS data maintainer for the NG9-1-1 project. Sami Elarifi, GIS technician, has been with the County for 4 months and has been working with Carmen to get up to speed on the NG project. During the migration of the NG 9-1-1 project, GIS is a crucial component to the deployment. Carmen is willing to assist Sami, on a contractual basis, to assist in the GIS transition with Lee County. Director Dallas, pending the NG9-1-1 transition process and potential delayed date, is requesting the ability to budget for GIS contractual services for 2022-2023 if necessitated.
 - IT Administrator McBride reported that he continues to work with Motorola, CommSys and the State to deploy StateLink (aka LEADS) integration with Flex. Weekly calls are progressing as Lee County is the beta site for the integration. Mike has requested from the State to move from testing phase to production and deploy the portion of StateLink that is ready. The State changed their LEADS program mid-stream through the Flex migration which has caused the delays with deployment.
 - Preparation continues for the NG 9-1-1 transition as Lee County will be the beta for the ESInet migration with CallWorks. November 17th is the tentative migration date whereby AT&T will be Lee County's new 9-1-1 Service Provider (current provider is Lumen, recently bought out by BrightSpeed). Motorola sent a proposal of \$21,663 to provide the services and hardware for Lee County to migrate to the State ESInet. Mike and Shelley brought information to Motorola emphasizing that Lee County is willing to be the beta site and put forth the work and effort to test and bring the project to successful fruition and should be considered in the proposal. In addition, the Motorola proposal includes context that CallWorks provides seamless NG9-1-1 ready infrastructure. Motorola, in turn, sent an amended proposal of \$0 to the ETSB or ESInet readiness. CallWorks phone upgrade is scheduled for October 4th.
 - Rapid SOS had a team in Dixon to complete their National marketing production with Lee County ECC, Dixon City Fire and Police and Dixon Rural Fire Department at the end of September.
- **Adjournment:** Kevin Lalley made a motion to adjourn the meeting, seconded by Mike Koppien at 6:25 pm; motion passed unanimously. The next ETSB meeting is **October 27, 2022 @ 5:30 at the ECC.**

Josh Tucker, ETSB Secretary